

JOB DESCRIPTION: **ROAD MAINTENANCE WORKER I**DATE: **12/17/2021**

EXEMPT (Y/N):	No	JOB CODE:	CSC
DEPARTMENT:	Public Works	CLASSIFICATION:	401
SUPERVISOR:	District Supervisor	SALARY RANGE:	22
UNION (Y/N):	Yes	LOCAL:	AFSCME 697

GENERAL STATEMENT OF DUTIES: Perform unskilled and semi-skilled manual tasks. Operate and perform routine maintenance on equipment used in road construction. Assist in performance of skilled manual tasks. Do related work as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other related duties may be assigned.

Asphalt Raker: Perform simple tasks in repairing road surfaces, such as removing loose material, pouring oil or spreading sand and mix.

Bridge Worker: Perform a variety of bridge maintenance and repair activities including cleaning decks, cutting brush, hand-placing rock in gabions. Assist in other maintenance and repair activities, including the replacement of members and sections, rigging scaffolding, bridge carpentry, bridge painting, and cement work.

Brush Crew: Perform heavy manual labor in cutting brush and trees, including feed brush and trees limbs into chipper, and operate chain saw. Operate bucket truck (front or rear).

Flagger/Pilot Vehicle Operator: Divert traffic around hazards or crews in roadways.

Herbicide Driver: Drive herbicide spray truck.

Laborer: Perform heavy manual labor, including digging ditches, cleaning and installing culverts or drain tiles, raking asphalt, removing obstacles, litter, debris, and dead animals from roadway and adjacent area, hand loading and unloading all types of materials, washing and cleaning vehicles, and laying fabric for asphalt or base support. Perform simple manual work connected with patching and repairing roadways, including operation of patch truck. Install and repair guard rails, fences, sign posts, and do painting.

Loader Operator: Operate front end loader in moving earth and rocks, filling truck, or other operations.

Forklift Operator: Operate forklift or loader with forks.

Roller/Compactor Operator: Operate self-propelled road roller for base compaction, rubber tire roller, and compactor for gravel roads.

Incident Response to Accidents. Provide traffic control for incidents and accidents, set up and remove message boards, report situations to emergency responders, assist as needed.

Sweeper: Operate self-propelled sweeper, sweeper on loader or sweeper on a dump truck.

Tack Truck Driver: Operate tack truck for asphalt patching operations. Operate crack sealer.

Truck Driver: Operate all dump trucks in hauling and dumping construction materials. Operate water truck up to 1000 gallons.

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Operate equipment of any type to the extent of transferring the equipment from one location to another, to include equipment such as the bucket truck, truck and empty trailer, backhoe, and grader. Sand icy roads and/or plow snow. Assist in fabrication and installation of signs.

Perform routine service and maintenance of equipment. Maintain tools and equipment in proper condition.

Use the following equipment, in addition to any other equipment mentioned above or below with proficiency:

Chipper, dump truck, forklift, front end loader, hydro seeder, patch truck, pickup and trailer, compactor, rubber tire roller, snow plow, sweeper, tack truck, tractor, water truck up to 1000 gallons.

Use a variety of hand tools to include chainsaw, jack hammer, concrete or asphalt cutter, pole saw, circular saws, grinders, compactors, and power washers.

Follow all safety rules and procedures established for work areas. Comply with all County policies and procedures.

Maintain regular attendance during the assigned work schedule as an essential requirement of this position. The ability to serve and meet in person with members of the general public, co-workers and others is required.

SUPERVISORY RESPONSIBILITIES: Supervision is not a normal responsibility of this position.

SUPERVISION RECEIVED: Work under the direct supervision of a lead worker or crew supervisor who assigns and reviews work according to established policies, procedures and standards.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Must be able to communicate at all times with professionalism, courtesy, and respect with all co-workers, supervisors, and the public.

EDUCATION and/or EXPERIENCE: High school graduate or equivalent. One year of work experience in road construction, maintenance and repair, including experience in the operation of motorized road construction equipment. Any satisfactory combination of experience and training which provides the required knowledge, skills and abilities, may be acceptable.

CERTIFICATES, LICENSES, REGISTRATIONS: Must possess or acquire within six (6) months of hire a Class A Commercial Driver's License with tank and hazardous material endorsements and must be insurable under the County's liability insurance coverage.

NECESSARY SPECIAL QUALIFICATIONS: Must pass a pre-employment drug and alcohol screen and any pre-employment physical examination required by the County and comply with the County's Fitness for Duty Policy.

KNOWLEDGE, SKILL AND ABILITY: Knowledge of the operation, maintenance and minor repair of motor equipment. Knowledge of the methods and materials used in road construction and vehicle maintenance.

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Ability to efficiently and effectively operate equipment used in the performance of duties assigned. Ability to operate equipment safely under adverse conditions. Ability to maintain effective working relationships with employees, other agencies, County officials and the general public.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to moving mechanical parts; high, precarious places; fumes or airborne particles; and toxic or caustic chemicals. The employee is occasionally exposed to wet and/or humid conditions and risk of electrical shock. The noise level in the work environment is usually loud.

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

***Columbia County has the right to revise this job description at any time.
This description does not represent in any way a contract of employment.***